



# **Council**

# **DRAFT Forward Work**

# **Programme 2019/2020**

**Chair: Councillor M. Moore**  
**Vice-Chair: Councillor J. Holt**

# Council

## Forward Work Programme 2019/20

**Meeting Date:** Thursday 11<sup>th</sup> July 2019

**Report Submission Deadline Date to Ceri Edwards-Brown:** Monday 24<sup>th</sup> June 2019

\*Reports received after this date will be included on the next agenda of Council

Report Title	Lead Officer	Purpose of Report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
<b>Portfolio:</b> Leader / Corporate Services					
Corporate Plan - Forward Looking Plan ( <i>requirement under the Local Government Measure</i> )	Michelle Morris / Gemma Wasley	<b>Approval</b> To approve the priorities within the corporate plan moving forward.	04.06.19	Corporate Overview – 24.06.19	N/A
Bridging the Gap Programme/ Medium Term Financial Strategy	Anne-Louise Clark/Rhian Hayden	<b>Approval</b> To approve:  The approach to meeting the financial challenges for the next three years; and agree the Strategic Business Reviews that will contribute to bridging the gap.  The Medium Term Financial Strategy that includes the budget assumptions, use of reserves, treasury management plans and the impact of the growth strategy.	25.06.19	Special Corporate Overview – 10.07.19	N/A
Annual Improvement Report	WAO	<b>Approval</b> To approve the AIR.	18.06.19	N/A	N/A
Revised Code of Conduct for Employees	Andrea Prosser	<b>Approval</b> To approve the Revised Code of Conduct.	22.03.19 – CLT approval received	Corporate Overview – 17.04.19	N/A
Statement of Payments Made to Elected Members 2018/2019	Richard Bridge	<b>Approval</b> To approve the Statement of Payments made.	18.06.19	Democratic Services – 01.07.19	N/A

## Council Forward Work Programme 2019/20

Report Title	Lead Officer	Purpose of Report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
Schedule of Members Remuneration 2019/2020	Richard Bridge	<b>Approval</b> To approve the Schedule of Remuneration	18.06.19	Democratic Services – 01.07.19	N/A
<b>Portfolio:</b> Deputy Leader / Environment					
Civil Parking Enforcement Policy	Clive Rogers	<b>Approval</b> Members to approve the Civil Parking Enforcement Policy.	11.06.19	Community Services – 27.06.19	N/A
Community Asset Transfers – Selection of Approved Users	Mark Howland	<b>Approval</b> To approve the selection.	18.06.19	N/A	N/A
<b>Portfolio:</b> Social Services					
Annual Report of the Director of Social Services  Statutory requirement for Annual Report to be approved and published as soon as practically possible after the financial year	Damien McCann	<b>Approval</b> To inform and update members on the effectiveness of the services delivered by Social Services through a quarterly monitoring report; and to endorse the report for publication.	18.06.19	Social Services – 03.07.19	N/A

# Council

## Forward Work Programme 2019/20

**Meeting Date:** Thursday 10<sup>th</sup> October 2019

**Report Submission Deadline Date to Ceri Edwards-Brown:** Monday 23<sup>rd</sup> September 2019

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Report Title	Lead Officer	Purpose of report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
<b>Portfolio: All</b>					
Council Forward Work Programme	Chair	<b>Approval</b> To approve the Council Forward Work Programme for 2019/20 recognising the fluidity of the work programme.	N/A	Scrutiny FWP – June / July 2019	Executive FWP – June 2019
<b>Portfolio: Leader / Corporate Services</b>					
Revised Capital Programme	Rhian Hayden	<b>Approval</b> To approve the revised Capital Programme.	17.09.19	N/A	25.09.19
Corporate Plan Assessment of Performance  Statutory requirement for this to be <b>published by 31<sup>st</sup> October 2019</b>	Bernadette Elias	<b>Approval</b> To consider the Assessment of performance against the Corporate Plan as required under the Local Government Measure prior to approval for publication.	10.09.19	Special Corporate Overview – 26.09.19	N/A
Preparations for Exiting the EU	Bernadette Elias	<b>Approval</b> Update on preparedness for exiting the EU.	10.09.19	Special Corporate Overview – 26.09.19	N/A
Treasury Management – Outturn 2018/19	Rhian Hayden	<b>Approval</b> Provides the Treasury Management out-turn position for the 2018/19 financial year, including details of all Treasury management activities undertaken during the year.	13.08.19	Corporate Overview – 04.09.19	N/A

## Council Forward Work Programme 2019/20

Report Title	Lead Officer	Purpose of report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
Council's Constitution	Andrea Jones	<b>Approval</b> To approve updates to the Constitution.	17.09.2019	N/A	N/A
<b>Portfolio:</b> Deputy Leader / Environment					
Public Spaces Protection Order (Dog Control Areas) 3 yearly Review	Dave Thompson / Andrew Long	<b>Approval</b> As required by legislation, to review and approve all the existing dog exclusion zones and dogs on leads areas to assess the need for changes, omissions or additions.	17.09.19	Community Services – 12.09.19	N/A
Biodiversity and Ecosystem Resilience Forward Plan	Liz Hancocks	<b>Approval</b> To approve the Biodiversity and Ecosystem Resilience Forward Plan.	17.09.19	ERED – 21.02.19	27.03.19
Community Asset Transfers – Appeals	Steve Smith	<b>Approval</b> To reconsider and approve the selection of approved users.	N/A	N/A	N/A
Application to Acquire Land at Bedwellty Park	Paul Miles/ Louise Horner	<b>Approval</b> Aneurin Bevan University Health Board are seeking the Council's consent to acquire land held by the Council as Trustees at Bedwellty Park, Tredegar in order to facilitate the construction of a proposed new Tredegar Health and Well Being Centre.	17.09.2019	N/A	17.7.19

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## Forward Work Programme 2019/20

Report Title	Lead Officer	Purpose of report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
<b>Portfolio:</b> Regeneration and Economic Development					
Strategic Development Plan	Michelle Morris/Lynda Healy	<b>Approval</b> To approve the approach to develop a strategic development plan for the CCRCD.	17.09.19	Regeneration – 23.09.19	N/A

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## Forward Work Programme 2019/20

**Meeting Date:** Thursday 5<sup>th</sup> December 2019

**Report Submission Deadline Date to Ceri Edwards-Brown:** Monday 18<sup>th</sup> November 2019

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Report Title	Lead Officer	Purpose of report	Latest CLT Sign off Date	Scrutiny Date	Executive Date
<b>Portfolio:</b> Leader / Corporate Services					
Strategic Equality Plan 2020-2024	Andrew Parker	<b>Approval</b> Members to be approve the Strategic Equality Plan 2020-2024.	12.11.19	Corporate Overview – 27.11.19	N/A
Treasury Management – Mid-Year Review	Rhian Hayden	<b>Approval</b> To provide Members with the opportunity to consider and approve the Treasury Management activities carried out by the Authority during the first half of the 2018/19 financial year.	12.11.19	Corporate Overview – 27.11.19	N/A
Democratic Arrangements Progress report	Gemma Wasley	<b>Approval</b> To present the Democratic Arrangements report for the period.	12.11.19	Democratic Services – 25.11.19	N/A
Democratic Arrangements Progress report	Gemma Wasley	<b>Approval</b> To present the Democratic Arrangements report for the period.	TBC	Democratic Services – 05.11.19	N/A
Draft Report of the Independent Remuneration Panel for Wales	Andrea Prosser/ Richard Bridge	<b>Approval</b> To inform Members of the proposals contained with the draft report of the Independent Remuneration Panel for Wales	TBC	Democratic Services – 05.11.19	N/A
Quarter 4 Cardiff Capital Region City Deal Performance Report	Michelle Morris	<b>Monitoring</b> Members to consider the activity of Blaenau Gwent Council as part of the overall City Deal.	12.11.19	Regeneration – 23.09.19	N/A

## Council Forward Work Programme 2019/20

Report Title	Lead Officer	Purpose of report	Latest CLT Sign off Date	Scrutiny Date	Executive Date
Bridging the Gap Programme/Medium Term Financial Strategy	Rhian Hayden/ Anne-Louise Clark	<b>Approval</b> To approve the final MTFs and Bridging the Gap Programme.	12.11.19	N/A	N/A
Commercial Strategy	Anne-Louise Clark	<b>Approval</b> To endorse the approach to become a commercially minded Council, the culture and ways of working required plus the key opportunities available.	12.11.19	Corporate Overview – TBC	TBC
Time off for Reservists	Andrea Prosser	<b>Approval</b> To endorse the new policy in respect of providing Time Off for Reservists.	12.11.19	N/A	N/A
<b>Portfolio: Regeneration &amp; Economic Development</b>					
Revised Local Development Plan – Preferred Strategy	Lynda Healy	<b>Approval</b> Members approve the Preferred Strategy for the Revised Local Development Plan.	12.11.19	Regeneration – TBC	N/A
<b>Portfolio: Environment</b>					
<b>Portfolio: Social Services</b>					
<b>Portfolio: Education</b>					

# Council Forward Work Programme 2019/20

**Meeting Date:** Thursday 6<sup>th</sup> February 2020

**Report Submission Deadline Date to Ceri Edwards-Brown:** Monday 20<sup>th</sup> January 2020

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Report Title	Lead Officer	Purpose of report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
<b>Portfolio: Leader / Corporate Services</b>					
Strategic Business Reviews	Anne-Louise Clark				
Staff Disciplinary Policies for all staff, statutory and non-statutory chief officers and head of paid service	Andrea Prosser	<b>Approval</b> To approve the review of the policies.	12.11.19	Corporate Overview – 8.01.20	N/A
Leisure & Culture Review	Anne Louise Clark	<b>Approval</b> To endorse the review of Leisure Services.	12.11.19	TBC	TBC
<b>Portfolio: Environment</b>					
<b>Portfolio: Education</b>					
<b>Portfolio: Social Services</b>					
<b>Portfolio: Regeneration &amp; Economic Development</b>					

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## Forward Work Programme 2019/20

**Meeting Date:** Thursday 26<sup>th</sup> March 2020

**Report Submission Deadline Date to Ceri Edwards Brown:** Monday 9<sup>th</sup> March 2020

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Report Title	Lead Officer	Purpose of report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
<b>Portfolio:</b> Leader / Corporate Services					
Capital Strategy	Rhian Hayden	<b>Approval</b> To present the Capital Strategy recommended for adoption in the 2020/21 financial year.	3.03.20	Corporate Overview – 12.02.20	N/A
Treasury Management – Strategy Statement 2019/20	Rhian Hayden	<b>Approval</b> To present the Treasury Management Strategy, Investment Strategy and Minimum Revenue Provision (MRP) Policy recommended for adoption in the 2019/20 financial year.	3.03.20	Corporate Overview – 12.02.20	N/A
Preparations for Exiting the EU	Bernadette Elias	<b>Approval</b> Update on preparedness for exiting the EU.	3.03.20	Corporate Overview – 12.02.20	11.03.20
Annual Report of the Head of Democratic Services	Bernadette Elias	<b>Approval</b> To present the annual report of the Head of Democratic Services	3.03.2020	Democratic Services – 16.03.20	N/A
Democratic Arrangements Progress report	Gemma Wasley	<b>Approval</b> To present the Democratic Arrangements report for the period.	3.03.2020	Democratic Services – 16.03.20	N/A
Annual Scrutiny Report	Gemma Wasley	<b>Approval</b> To present to Members the Annual Scrutiny report.	3.03.2020	Democratic Services – 16.03.20	N/A

# Council Forward Work Programme 2019/20

Report Title	Lead Officer	Purpose of report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
<b>Portfolio:</b> Deputy Leader / Environment					
Review of Asset Management Disposal Policy	Paul Miles	<b>Approval</b> To approve the review of the current Disposal Policy to ensure it is fit for purpose.	3.03.20	Community Services – 27.02.20	11.03.20

# Council Forward Work Programme 2019/20

**Meeting Date:** Thursday 21<sup>st</sup> May 2020

**Report Submission Deadline Date to Ceri Edwards-Brown:** Friday 1<sup>st</sup> May 2020

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Report Title	Lead Officer	Purpose of report	Latest CLT Sign Off Date	Scrutiny Date	Executive Date
<b>Portfolio:</b> Leader / Corporate Services					
Annual Cycle of Meetings 2020/2021	Gemma Wasley	<b>Approval</b> To agree the Annual Cycle of Meetings 2020/2021.	28.04.20		
Committee Membership Booklet 2020/2021		Verbal Items to agree: <ul style="list-style-type: none"> <li>- Chair &amp; Deputy Chair of the Council for 2020/2021</li> <li>- Leader &amp; Deputy Leader of the Council for 2020/2021</li> <li>- Membership of the Executive</li> <li>- Group Officers for 2020/2021</li> <li>- Chair, Vice-Chair and Membership of Scrutiny Committees</li> <li>- Standing Committees and Standing Sub-Committees</li> <li>- Special and Ad Hoc Committees/Consultation Meetings</li> <li>- Council Representatives on Outside Bodies</li> </ul>			